

# Park Place Lodge

742 Highway #3, PO Box 2560 Fernie, British Columbia, Canada V0B 1M0  
Tel: (250) 423-6871 Fax: (250) 423-3771 Email: info@parkplacelodge.com Web: www.parkplacelodge.com



Park Place Lodge is a locally owned, boutique hotel located in Fernie, British Columbia. Our full-service property features 64 guest rooms, Max Restaurant, The Pub Bar & Grill as well as Sprints Cold Beer & Wine Shop. Fernie offers year round recreational opportunities, including world famous fly fishing and skiing, numerous lakes, extensive hiking, mountain biking, golf and snowmobiling.

## **CAREERS & EMPLOYMENT OPPORTUNITIES**

At Park Place Lodge, our team members are an integral part to our success. We look to define service through our professional, knowledgeable and courteous staff. Our team members are offered an opportunity for growth in a friendly work environment. Join our team and share in our future. Staff accommodation is also available. Additional employment incentives include: Hotel room discounts for friends and family; Competitive wages; Staff discounts in the Pub, Bistro and Sprints Cold Beer and Wine Store; Fitness credit; Dental; Discounted ski pass; Free soup, pop, coffee and tea.

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### **Housekeepers**

Park Place Lodge is currently seeking energetic and reliable individuals to fill roles as housekeeping room attendants. Flexible work schedule includes full-time or part-time seasonal or long-term for the right applicant. Related experience would be an asset, but willing to train. Starting wage of \$13 per hour.

#### **REQUIRED SKILLS AND EXPERIENCE**

- Candidate must be in good physical condition, energetic, organized, and pay attention to detail.
  - Cleaning guest suites with kitchens
  - Laundry and other cleaning duties
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### **Server – Bistro Restaurant**

Our servers are self-motivated and enthusiastic individuals. Extensive experience in the industry is not necessary, but some knowledge of Food and Beverage would be an asset.

#### **REQUIRED SKILLS AND EXPERIENCE**

- Well groomed and presentable
  - An excellent communicator with an outgoing personality
  - A self-starter with highly tuned organizational skills
  - Reliable and dependable
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### **Front Desk Guest Services Agent**

Our Guest Services Agents are responsible for ensuring the finest quality of service while presenting hotel guests with an experience they will commend and recommend.

#### **REQUIRED SKILLS AND EXPERIENCE**

- Responsibilities include guest check-in/check-out, processing, reservations, guest services, operation of hotel software, multi-line switchboard operation, sales of vacation packages, shift -end balancing.
  - Excellent communication skills, strong organization skills, self-motivation, exceptional telephone manner and a willingness to work with a positive team-player attitude.
  - Previous hotel related experience is desirable. Familiarity with RoomMaster or similar PMS would be beneficial.
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## **Line Cook - Breakfast**

The Park Place Lodge is actively seeking a Line Cook to join our team

### REQUIRED SKILLS AND EXPERIENCE

- Cook Trade certification and food safe Certificate are required.
- Prepare and cook full course meals, prepare and cook individual dishes and foods
- Work with minimal supervision
- Prepare dishes for customers with food allergies or intolerances,
- Inspect kitchens and food service areas, clean kitchen and work areas.
- Work with specialized cooking equipment (deep fryer, etc.),
- Bakery goods and desserts, Stocks, soups and sauces, Eggs and dairy, Cold kitchen (salads, appetizers, sandwiches), Cereals, grains and pulses, Vegetables, fruits, nuts and mushrooms, Hors d'oeuvres, Meat, Poultry, Pasta, Game, Fish, Seafood.

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## **Dishwasher Evenings – Full Time**

The Park Place Lodge is actively seeking a Dish Washer to join our team. No experience necessary, however the ability to work in a busy environment would be an advantage. Daytime shift required. Opportunities for advancement with the kitchen team also exist.

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## **Pub Manager**

Park Place Lodge is currently seeking an experienced and energetic individual to join our Management Team. Our Management Team is comprised of enthusiastic and friendly individuals who work together to provide the highest levels of service in all departments, maintaining a fun and productive work environment for all staff, and overseeing general operations. This will involve developing a high performance team that is customer focused.

We are seeking a candidate with a flexible schedule, with the ability to work evenings, weekends, and holidays. Must have a minimum 2 years experience in food and beverage, and minimum 1 year experience in a bar/pub setting. A strong background in bartending would be an asset. Must be familiar with bar inventory and ordering procedures.

### REQUIRED SKILLS AND EXPERIENCE

- Serving it Right Certification
  - A thorough knowledge of food service standards
  - Knowledge of liquor laws in BC and liquor service procedures
  - Hire, train, and supervise staff, ensuring guests needs are always attended to.
  - Ensure hotel policy and procedures are being followed, including Liquor, Lottery and Labour Laws.
  - Ensure daily duties are being performed and checklists are being used.
  - Be prepared in case of an emergency – taking a leadership role during any emergency that may arise.
  - Keep employee manuals up to date.
  - Plan & execute events in The Pub.
  - Coordinate the transfer of clear and concise information on events to all hotel departments.
  - Expedite on server line when required checking plates / timing bills.
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- Ordering all replacement menus, table talkers, comment cards, and other printed material required.
  - Be a working manager & lead by example.
  - Always have appropriate stock on hand, and do weekly and monthly inventories.
  - Budgeting and assessment of daily and monthly sales / expenses.
  - Be aware of and report any items for maintenance.
  - Attend monthly managers meetings
- Experience with RoomMaster and InnQuest software
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Interested in any of these opportunities? Please contact us in person or via EMAIL at [jobs@parkplacelodge.com](mailto:jobs@parkplacelodge.com).

We thank all applicants for their interest in joining the Park Place Lodge team; however, only those candidates selected for an interview will be contacted. No phone calls please.