

Park Place Lodge

742 Highway #3, PO Box 2560 Fernie, British Columbia, Canada V0B 1M0
Tel: (250) 423-6871 Fax: (250) 423-3771 Email: info@parkplacelodge.com Web: www.parkplacelodge.com



Park Place Lodge is a locally owned, boutique hotel located in Fernie, British Columbia. Our full-service property features 64 guest rooms, Max Restaurant, The Pub Bar & Grill as well as Sprits Cold Beer & Wine Shop. Fernie offers year round recreational opportunities, including world famous fly fishing and skiing, numerous lakes, extensive hiking, mountain biking, golf and snowmobiling.

CAREERS & EMPLOYMENT OPPORTUNITIES

At Park Place Lodge, our team members are an integral part to our success. We look to define service through our professional, knowledgeable and courteous staff. Our team members are offered an opportunity for growth in a friendly work environment. Join our team and share in our future. Staff accommodation is also available with full time positions based on availability. Additional employment incentives include: Hotel room discounts for friends and family; Competitive wages; Staff discounts in the Pub, Bistro and Spirits Cold Beer and Wine Store; Fitness credit; Dental; Discounted ski pass; Free soup, pop, coffee and tea.

Breakfast Line Cook – Full Time

Park Place Lodge is seeking a **full-time, year round** Breakfast Line Cook to support our kitchen operations. The successful candidate will work approximately **6:00 a.m. – 2:00 p.m., five days per week**. The position involves preparing breakfast menu items, maintaining a clean and organized workstation, and following established kitchen procedures and safety standards.

REQUIRED SKILLS AND EXPERIENCE

- Minimum 3 years of experience working in a breakfast kitchen or buffet environment.
- Ability to lift up to 50 lbs and stand for extended periods.
- Strong time-management skills and ability to work efficiently under pressure.
- Ability to work weekends and early mornings.
- Positive, professional, and team-oriented attitude.
- Valid authorization to work in Canada at the time of application.
- Follow directions from the Kitchen Manager, Head Chef, and Sous Chef.
- Complete daily kitchen opening duties.
- Maintain accurate tracking of supplies and complete mise-en-place and prep lists.
- Set up, stock, and maintain all stations with required supplies.
- Prepare food items for service, including chopping vegetables, butchering meats, and preparing sauces.
- Prepare dishes for guests with allergies or dietary restrictions, as required.
- Ensure food quality, consistency, and timely service

Retail Clerk - Spirits Cold Beer & Wine Shop – Full Time & Part Time

Our Retail Clerks are responsible for ensuring the finest quality of service and the satisfaction of shop patrons. Full time and part time positions available.

REQUIRED SKILLS AND EXPERIENCE:

- Responsibilities include shipping and receiving inventory, retail sales, restocking of shelves, handling of freight, and light duty janitorial.
- Excellent communication skills, strong organization skills, self-motivation, exceptional telephone manner and a willingness to work with a positive team player attitude.
- Knowledge of wines and beers is desirable.
- Ability to work a flexible schedule including weekends and holidays.
- Applicant must be 19 years of age or older.

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Housekeeper – Full Time

Park Place Park Place Lodge is currently seeking energetic and reliable individuals to join our Housekeeping team. This is a, **year round position** must be available to work full time, 5 days per week, including weekends and holidays from 9am-5pm.

REQUIRED SKILLS AND EXPERIENCE

- Minimum 1 years of experience
 - Valid authorization to work in Canada at time of application
 - Candidate must be in good physical condition, energetic, organized, and pay attention to detail.
 - Cleaning guest suites with kitchens and all common areas of the hotel
 - Laundry and other cleaning duties
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Front Desk Agent – Full Time

The Park Place Lodge is currently seeking an enthusiastic, friendly, and motivated individual to join our Front Desk team. Our Front Desk Agents are valued members of our team who are responsible for providing the finest quality of service to our hotel guests. This position will be ideal for a candidate who is comfortable working with the public.

REQUIRED SKILLS AND EXPERIENCE

- Maintaining an inventory of hotel vacancies, reservations, and room assignments
 - General supervision and maintenance of the property throughout the shift
 - Answering enquiries (by telephone, e-mail, and in person)
 - Providing information about hotel services and facilities, as well as the community
 - Responding promptly and appropriately to guest complaints and hotel issues that may arise
 - Compiling and checking daily records
 - Providing invoices and statements
 - Handling the departure of guests including receiving payments including handling of cash
 - Operating hotel software and multi-line switchboard
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Dishwasher –Part Time

The Park Place Lodge is actively seeking a Dish Washer to join our team. No experience necessary, however the ability to work in a busy environment would be an advantage. Evening shift required – Tuesday, Friday & Saturday evenings, 4pm-Close. Opportunities for advancement with the kitchen team also exist.

Interested in any of these opportunities? Please contact us in person or via EMAIL at jobs@parkplacelodge.com.

We thank all applicants for their interest in joining the Park Place Lodge team; however, only those candidates selected for an interview will be contacted. No phone calls please.